



Christmas in Action * Cleburne

PO Box 983, Cleburne, TX 76033 phone (817)641-8610 fax (817)645-0967

Dear Applicant:

Thank you for your interest in **CHRISTMAS IN ACTION**. We are currently accepting applications for our **2015 Work Days**. Enclosed is the application you requested. We ask that you complete the application and **submit to the above address before November 30, 2014**. The goal of Christmas in Action is to rehabilitate the houses of low income homeowners, particularly the elderly, disabled and families with children, so that they may continue to live in the warmth and safety of their own homes. This is achieved by volunteers and business of our community who assist you and your family in making cost-effective repairs or renovations.

Christmas in Action is a non-profit organization supported entirely by contributions of time, labor, material and money. Skilled and unskilled volunteers **along with able-bodied members of the recipient's family and friends** complete the repairs at no cost to the homeowner. Able-bodied family members and friends not willing to work are asked not to be at your home if you are selected.

To be eligible for consideration in the program, you must:

- own and live in your home. (**Rental property or manufactured homes will not be considered**).
- have your home insured under a homeowner's policy
- be low income per the federal guidelines (must provide proof of income)
- be current on all property taxes

Home safety is the first priority of Christmas in Action. Volunteers provide improvements that enhance the safety and comfort of your home. Because it is primarily a one day project, major structural repairs are not possible. Also, we need you to understand that time may prevent the volunteers from accomplishing everything that you would like to have done in your home.

The **2015 Christmas in Action projects** will be held on the **last weekend of March**. To be considered for the program, please complete the enclosed application and return it to the above address prior to the deadline of **November 30, 2014**. **Please provide proof of income** (i.e. copy of last year's income tax return or Social Security statement, please blacken out social security numbers).

All homeowners who apply will be contacted in **November or December** to arrange a visit of your home by a team of Christmas in Action volunteers. The information they gather will be used in determining the sites to be repaired in **2015**. Final site selections will be made by the end of January and all applicants will be notified in writing as to whether or not their home has been selected for our 2015 program.

If you should have any questions about Christmas in Action, or to request an application please contact (817)645-0958.

Thank you,

Teresa Richardson
Secretary

*Christmas In Action is a 501(c)3 non-profit agency that, in partnership with the community, repairs homes of low-income elderly and/or disabled homeowners by putting Christian values and principles in **Action**. Christmas in Action is an agency of Johnson County United Way.*





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APPLICATION FOR HOME REPAIRS

PLEASE TYPE OR PRINT:

Name of Homeowner(s): _____

Address : _____

City, State, Zip : _____

Phone No. _____

Other Family Contact: (Son, daughter, or friends etc.)

Name	Address	Phone No.

Name	Address	Phone No.

- (1) Is the homeowner: elderly _____ ; disabled _____ ; family w/children _____
- (2) Is the homeowner/ applicant a veteran? _____ What years? _____
- (3) Does the applicant own the home? Yes ___ No ___ (explain: _____)
- (4) Are all taxes current on the home & property?
 Yes _____ (attach a tax certificate showing all taxes are current).
 No _____ (explain) _____

(5) Please provide proof of income (i.e copy of last year's income tax return or Social Security statement) **(PLEASE BLOCK OUT SOCIAL SECURITY NUMBER)**

(6) What restricts the applicant / homeowner from being unable to obtain a regular home repair loan? _____

(continue on back)

(7) What will the homeowner and family members do to help repair the house and other Christmas in Action houses? Is there a commitment among able-bodied family members to help? Family or Friends who commit to help:

Name	Address	Phone No.

(8) Description of needed repairs:

(9) Name of person submitting referral: _____ Date: _____
Agency: _____ Phone: _____

(10) Is the owner aware of this referral? _____

Please remember this is a one-day program, that the work is done by volunteers and able-bodied family members of the homeowner, who are requested to work on the specified Christmas in April work day, and that we can not guarantee that all requested work will be done.

Priority is given to low-income elderly, disabled and low-income families with children who cannot do the repair themselves. By signing this application, you release Christmas in Action for all or any liabilities for accidents that may occur on your property. You also grant Christmas in Action to use photos of your projects in brochures and news articles. Recipients are asked to welcome volunteers into their homes and share in this neighbor helping neighbor program. *THANK YOU!*

I agree to above statement and all information given is true.

Signature

Printed Name